

Volunteer Contract

Central Michigan Restorative Justice Initiative (CMRJI)

Volunteer Responsibilities

As a volunteer, I agree to:

1. Respect confidence of clients and the Restorative Justice Center.
2. Complete training as required by the Restorative Justice Center.
3. Follow guidelines established for my particular job.
4. Accept only tasks I feel able to handle and decline work not acceptable to me.
5. Not let my personal biases interfere with my job performance or impose my standards on any client.
6. Use reasonable judgment in making decisions when there appears to be no policy, then as soon as possible consult with my supervisor for guidance.
7. Provide feedback, suggestions, and recommendations to my supervisor and other staff to increase effectiveness of the program.
8. Work as a team member with staff and other volunteers.

Volunteer Rights

As a volunteer, I will expect:

1. To be assigned to a job that is worthwhile and challenging and that allows me to use existing skills or develop new ones.
2. To be entrusted with sensitive or confidential information that will help me carry out my assignments.
3. To be provided orientation, training, and supervision for the job I accept.
4. To have my feelings and recommendation heard and taken seriously by staff members of the Restorative Justice Center.
5. To have my request for other volunteer opportunities be opportunities be considered carefully by the Restorative Justice Center.

Date_____ Volunteer Signature_____

Program Director/ Supervisor_____